
Presenter(s): Kenneth Reitz

Talk ID:

9093

Talk Title: Python For Humans

102

5 min pre: 6:55 pm **Talk Start:** 7:00 pm **Length:** 0:45:00 **End -5m:** 7:40 pm **End:** 7:45 pm

- [] Have a water bottle for ready for the presenter
 - [] Ensure presenter has microphone and completed sound check (if not, poke AV team)
 - [] Check that HDMI is plugged into the presenter's laptop
 - [] Ensure presenter's display appears on the projector and confidence monitors
 - [] Ask the presenter "Will there be laptop sound?" If so, ask AV to plug in and test sound
 - [] Ask the presenter how they would like to be introduced and how to pronounce their name
 - [] Ask the presenter if they would like time warnings, and if so, when they would like them
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- [] When the presenter is ready, un-mute the microphone
 - [] Make any special announcements (eg. Audience defrag, events later in the day)
 - [] Hit the Big Red Button. (On = recording starts)
 - [] Introduce the presenter(s) and the talk

Presenter(s): Tanya Schlusser

Talk ID:

9094

Talk Title: A lightning look at O'Reilly's Python books

101

5 min pre: 7:55 pm **Talk Start:** 8:00 pm **Length:** 0:15:00 **End -5m:** 8:10 pm **End:** 8:15 pm

- [] Have a water bottle for ready for the presenter
 - [] Ensure presenter has microphone and completed sound check (if not, poke AV team)
 - [] Check that HDMI is plugged into the presenter's laptop
 - [] Ensure presenter's display appears on the projector and confidence monitors
 - [] Ask the presenter "Will there be laptop sound?" If so, ask AV to plug in and test sound
 - [] Ask the presenter how they would like to be introduced and how to pronounce their name
 - [] Ask the presenter if they would like time warnings, and if so, when they would like them
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- [] When the presenter is ready, un-mute the microphone
 - [] Make any special announcements (eg. Audience defrag, events later in the day)
 - [] Hit the Big Red Button. (On = recording starts)
 - [] Introduce the presenter(s) and the talk