

Presenter(s): Kevin Remde

Talk ID:
11507

Talk Title: Bash on Ubuntu on Windows

5 min pre: 11:11 am **Talk Start:** 11:16 am **Length:** 01:00:00 **End -5m:** 12:11 pm **End:** 12:16 pm

- Have a water bottle for ready for the presenter
 - Ensure presenter has microphone and completed sound check (if not, poke AV team)
 - Check that HDMI is plugged into the presenter's laptop
 - Ensure presenter's display appears on the projector and confidence monitors
 - Ask the presenter "Will there be laptop sound?" If so, ask AV to plug in and test sound
 - Ask the presenter how they would like to be introduced and how to pronounce their name
 - Ask the presenter if they would like time warnings, and if so, when they would like them
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- When the presenter is ready, un-mute the microphone
 - Make any special announcements (eg. Audience defrag, events later in the day)
 - Hit the Big Red Button. (On = recording starts)
 - Introduce the presenter(s) and the talk