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**Presenter(s):** Gabrielle CrevecoeurTalk ID:  
12670**Talk Title:** Learn AboNodeBots: Use JavaScript and Node.js to Create Your Own NodeBot!**5 min pre:** 12:55 pm **Talk Start:** 1:00 pm **Length:** 02:00:00 **End -5m:** 2:55 pm **End:** 3:00 pm

- [ ] Have a water bottle for ready for the presenter
- [ ] Ensure presenter has microphone and completed sound check (if not, poke AV team)
- [ ] Check that HDMI is plugged into the presenter's laptop
- [ ] Ensure presenter's display appears on the projector and confidence monitors
- [ ] Ask the presenter "Will there be laptop sound?" If so, ask AV to plug in and test sound
- [ ] Ask the presenter how they would like to be introduced and how to pronounce their name
- [ ] Ask the presenter if they would like time warnings, and if so, when they would like them
  
- [ ] When the presenter is ready, un-mute the microphone
- [ ] Make any special announcements (eg. Audience defrag, events later in the day)
- [ ] Hit the Big Red Button. (On = recording starts)
- [ ] Introduce the presenter(s) and the talk

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**Presenter(s):** Tiffany RoeslerTalk ID:  
12671**Talk Title:** Busting Myths & Negotiating with Style**5 min pre:** 3:00 pm **Talk Start:** 3:05 pm **Length:** 00:55:00 **End -5m:** 3:55 pm **End:** 4:00 pm

- [ ] Have a water bottle for ready for the presenter
- [ ] Ensure presenter has microphone and completed sound check (if not, poke AV team)
- [ ] Check that HDMI is plugged into the presenter's laptop
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- [ ] Hit the Big Red Button. (On = recording starts)
- [ ] Introduce the presenter(s) and the talk

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**Presenter(s):** Parind Shah & Ron Smith

Talk ID:  
12672

**Talk Title:** Pains of an Entrepreneur

**5 min pre:** 4:00 pm    **Talk Start:** 4:05 pm    **Length:** 00:55:00    **End -5m:** 4:55 pm    **End:** 5:00 pm

- [ ] Have a water bottle for ready for the presenter
- [ ] Ensure presenter has microphone and completed sound check (if not, poke AV team)
- [ ] Check that HDMI is plugged into the presenter's laptop
- [ ] Ensure presenter's display appears on the projector and confidence monitors
- [ ] Ask the presenter "Will there be laptop sound?" If so, ask AV to plug in and test sound
- [ ] Ask the presenter how they would like to be introduced and how to pronounce their name
- [ ] Ask the presenter if they would like time warnings, and if so, when they would like them
  
- [ ] When the presenter is ready, un-mute the microphone
- [ ] Make any special announcements (eg. Audience defrag, events later in the day)
- [ ] Hit the Big Red Button. (On = recording starts)
- [ ] Introduce the presenter(s) and the talk