

---

**Presenter(s):** Ron Olson

Talk ID:  
13958

**Talk Title:** Changing a gas cylinder for welding

**5 min pre:** 9:25 pm    **Talk Start:** 9:30 pm    **Length:** 00:30:00    **End -5m:** 9:55 pm    **End:** 10:00 pm

- Have a water bottle for ready for the presenter
  - Ensure presenter has microphone and completed sound check (if not, poke AV team)
  - Check that HDMI is plugged into the presenter's laptop
  - Ensure presenter's display appears on the projector and confidence monitors
  - Ask the presenter "Will there be laptop sound?" If so, ask AV to plug in and test sound
  - Ask the presenter how they would like to be introduced and how to pronounce their name
  - Ask the presenter if they would like time warnings, and if so, when they would like them
- 
- When the presenter is ready, un-mute the microphone
  - Make any special announcements (eg. Audience defrag, events later in the day)
  - Hit the Big Red Button. (On = recording starts)
  - Introduce the presenter(s) and the talk

---

**Presenter(s):** Ray Doeksen

Talk ID:  
13959

**Talk Title:** This is PS1

**5 min pre:** 9:55 pm    **Talk Start:** 10:00 pm    **Length:** 00:30:00    **End -5m:** 10:25 pm    **End:** 10:30 pm

- Have a water bottle for ready for the presenter
  - Ensure presenter has microphone and completed sound check (if not, poke AV team)
  - Check that HDMI is plugged into the presenter's laptop
  - Ensure presenter's display appears on the projector and confidence monitors
  - Ask the presenter "Will there be laptop sound?" If so, ask AV to plug in and test sound
  - Ask the presenter how they would like to be introduced and how to pronounce their name
  - Ask the presenter if they would like time warnings, and if so, when they would like them
- 
- When the presenter is ready, un-mute the microphone
  - Make any special announcements (eg. Audience defrag, events later in the day)
  - Hit the Big Red Button. (On = recording starts)
  - Introduce the presenter(s) and the talk

**Presenter(s):** Ron Olson

Talk ID:  
13960

**Talk Title:** Banana!

**5 min pre:** 10:25 pm **Talk Start:** 10:30 pm **Length:** 00:30:00 **End -5m:** 10:55 pm **End:** 11:00 pm

- ] Have a water bottle for ready for the presenter
- ] Ensure presenter has microphone and completed sound check (if not, poke AV team)
- ] Check that HDMI is plugged into the presenter's laptop
- ] Ensure presenter's display appears on the projector and confidence monitors
- ] Ask the presenter "Will there be laptop sound?" If so, ask AV to plug in and test sound
- ] Ask the presenter how they would like to be introduced and how to pronounce their name
- ] Ask the presenter if they would like time warnings, and if so, when they would like them
  
- ] When the presenter is ready, un-mute the microphone
- ] Make any special announcements (eg. Audience defrag, events later in the day)
- ] Hit the Big Red Button. (On = recording starts)
- ] Introduce the presenter(s) and the talk