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**Presenter(s):** Carlos A AranibarTalk ID:  
15347  
761**Talk Title:** Boosting Neuroimaging Analysis and Results Digestibility ■**5 min pre:** 6:25 pm **Talk Start:** 6:30 pm **Length:** 00:30:00 **End -5m:** 6:55 pm **End:** 7:00 pm

- [ ] Have a water bottle for ready for the presenter
- [ ] Ensure presenter has microphone and completed sound check (if not, poke AV team)
- [ ] Check that HDMI is plugged into the presenter's laptop
- [ ] Ensure presenter's display appears on the projector and confidence monitors
- [ ] Ask the presenter "Will there be laptop sound?" If so, ask AV to plug in and test sound
- [ ] Ask the presenter how they would like to be introduced and how to pronounce their name
- [ ] Ask the presenter if they would like time warnings, and if so, when they would like them
  
- [ ] When the presenter is ready, un-mute the microphone
- [ ] Make any special announcements (eg. Audience defrag, events later in the day)
- [ ] Hit the Big Red Button. (On = recording starts)
- [ ] Introduce the presenter(s) and the talk

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**Presenter(s):** Raymond BergTalk ID:  
15348  
763**Talk Title:** From Cron to Airflow - Understanding the need for Schedulers**5 min pre:** 7:05 pm **Talk Start:** 7:10 pm **Length:** 00:40:00 **End -5m:** 7:45 pm **End:** 7:50 pm

- [ ] Have a water bottle for ready for the presenter
- [ ] Ensure presenter has microphone and completed sound check (if not, poke AV team)
- [ ] Check that HDMI is plugged into the presenter's laptop
- [ ] Ensure presenter's display appears on the projector and confidence monitors
- [ ] Ask the presenter "Will there be laptop sound?" If so, ask AV to plug in and test sound
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- [ ] Ask the presenter if they would like time warnings, and if so, when they would like them
  
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